



EDUCATION • FAITH • CITIZENSHIP

FINANCIAL ASSISTANCE APPLICATION

Actions necessary to finalize your Tuition Assistance Application

- Complete Tuition Assistance Application
- Attach a copy of your 2022 Federal Tax Return
- Attach a copies of your 2022 W-2's
- Attach any other information as specified on the application form
- Submit your completed application and supporting documentation to Covenant Tuition Services in one of the following ways:
 - Mail:
 - Covenant Tuition Services
 - PO Box 1489. Kemah, TX 77565
 - Email: info@cts-tuition.com
 - Phone: 281-705-3675
 - Fax: 815-401-4001
 - Website: <http://www.cts-tuition.com/app/lakstjmi/>
- Make your application processing fee payment

To be eligible and qualify for Financial Assistance, complete and submit all information to Covenant Tuition Services(CTS) prior to the deadline date of 5/1/2023. Funds are limited so apply as soon as possible. Funds will be awarded on a first come first serve basis.



Covenant Tuition Services

Covenanting to Serve Christian Schools as unto the Lord

www.cts-tuition.com/app/lakstjmi/

CTS
PO Box 1489
Kemah, TX 77565
Phone: 281-705-3675
Fax: 815-401-4001
info@cts-tuition.com

Payment Options

A check for \$25.00 may be mailed with the application (or mailed separately if you choose to fax or email your application to CTS)

If you would like to pay by card instead of by check for \$25.00, there is a **\$2.00 service charge**. CTS can send you an invoice from PayPal where you can make your \$27.00 payment securely online.

Name of Parent on Application: _____

Address: _____

City, State, and Zip: _____

Phone: _____

To receive a PayPal invoice, please list your email on the line below:

Email to send invoice: _____

By signing below, I agree to pay the **\$27.00** invoice from CTS to pay for processing this application.
I also understand that an unpaid invoice will hold up the processing of this application.

Signature: _____

Employment Status (Select # from below for each Parent): Father: _____ Mother: _____

1. Employed by Another
2. Self-employed
3. Temporarily Unemployed
4. Full Time Homemaker
5. Unemployed
6. Retired/Permanently Disabled
7. Temporarily Disabled
8. Full Time Student

Total Tuition 2023/2024 Academic Year: \$ _____ Required

Amount of Tuition Family Can Pay: \$ _____ Required

Amount of Tuition Relatives/Others Can Pay: \$ _____ Required



Covenant Tuition Services

Covenanting to Serve Christian Schools as unto the Lord
www.cts-tuition.com/app/lakstjmi/

Tuition Assistance for the
2023-2024 Academic School Year

CTS
PO Box 1489
Kemah, TX 77565

Phone: 281-705-3695
Fax: 815-401-4001
info@cts-tuition.com

Our Lady of the Lake Catholic School - Enrollment Management

915 Pleasant St • St. Joseph, MI 49085 • Phone: 269-983-5520 • www.ollakers.org

Due Date: April 18th, 2023

Parent/Guardian Name: _____

Phone/Email: _____

Number of persons in household: _____

Names & Grades of children applying: _____

Number of adults in household: _____

Marital Status: (Circle one)

Married

Single

Single Parent Sharing Expenses

Name of Parish: _____

Household Income

1. 2022 Adj Gross Income: _____

(Total for all household adults; Line #11 from Federal Taxes)

2. 2022 Earned Income Credit: _____

(Line #27 from Federal Taxes)

3. 2022 Father's W-2 income: _____

(W-2 box 3)

4. 2022 Mother's W-2 income: _____

(W-2 box 3)

5. 2022 Social Security Benefits: _____

(Include statements for all household recipients)

6. 2022 Child Support Received: _____

(Include total for all household recipients)

7. 2022 Military/Clergy House Allowance: _____

8. 2022 Non-taxable income: _____

(W-2 box 12; ADC; General Assistance; Food Stamps; others)

Household Deductions

9. 2022 Federal Income Tax: _____

(Line #22 from Federal Taxes)

10. 2022 Medical/Dental expenses: _____

(Expenses not covered by insurance and premiums paid outside of an employer's plan. You must provide a Schedule A or an itemized list of expense.)

11. 2022 Child Support Paid: _____

(Total paid for children not in household)

12. 2022-2023 K-12 Tuition Paid: _____

(Total after all amounts paid on your behalf by others, grants, and gifts are subtracted. Don't include college tuition here, See #22)

13. 2022 Church contributions: _____

(Include Schedule A or letter from the church)

14. 2022 Childcare expenses: _____

(Include Form 2441 or bill from provider)

Household Assets

15. Household Adults' Cash on Hand: _____

(Total in all: Cash, Checking, and savings)

16. Value of Home _____

17. Value owed on Home: _____

18. Value of stocks, bonds, investments: _____

(Exclude retirement and pension accounts)

19. Value of other assets owned: _____

Circle type: real estate business farm

20. Amount owed on assets in #19: _____

21. Automobiles – year, make, and model: _____

Other Information

22. 2022 Household college tuition paid: _____

(Include Form 8863 or bill from college showing amount paid)

23. List weekly unemployment amount for all unemployed household parents: _____

24. Additional sheets can be used to explain special circumstances if necessary, for processing, such as medical hardships, changes in employment that will cause increase or decrease in income, etc.

Complete form and send with the following required items:

- Payment for processing (choose only one option)
 - Check/Money Order for \$25. *Please do not mail cash.*
 - PayPal invoice for \$27
- Copy of **2022 Federal Tax Return and 2022 W-2(s)**
- Copy of Schedules and Forms filed with the tax return; Required items are **Schedules: 1, A, C, E, F and Forms: 2441 and 8863**
- Any other supporting documents listed for questions #3-#22

Applications can be sent one of the following three ways:

- Mail: Covenant Tuition Services
PO Box 1489
Kemah, TX 77565
- Email: info@cts-tuition.com
- Fax: 815-401-4001